



Manager, Internal Audit

For over 50 years North American Construction Group Inc. (NACG) has worked to build a solid reputation as an industry leader. As one of the largest providers of mining, heavy construction, industrial, piling, and pipeline services in Western Canada, we have the precise combination of knowledge and experience that clients seek when they select a service provider.

We take pride in providing the highest possible level of service to our clients. By fostering a healthy and safe work environment, NACG is able to attract some of the best individuals in the industry. Our experienced team of professionals is able to tackle any job while adhering to the highest standards of safety and quality. NACG has a proven quality assurance program that has been developed for both broad and specific scopes of work, our piling division is ISO 9001:2000 certified and all of our business units are ISO compliant.

Unrivalled in excellence, North American Construction Group is determined to always be the service provider that is first and foremost in the minds of our clients, employees and stakeholders.

North American Construction Group - We build careers!

This position will perform complex-level professional internal auditing work. Work involves leading, managing, overseeing or conducting performance, operational, financial, and compliance audit projects; providing consulting services to the organization's management and staff; and providing key input to development of the risk-based annual internal audit plan. Provide training and coaching to internal audit staff and co-sourced resources. Maintains all organizational and professional ethical standards and ensures all internal audit activities carried out or supervised are in compliance with The IIA's [International Standards for the Professional Practice of Internal Auditing \(Standards\)](#).

Responsibilities:

- Review working papers and reports for quality assurance and appropriateness for management and the Board.
- Assist senior management in developing, implementing and monitoring a company-wide risk management and control self-assessment system designed to comply with regulatory and sound business practice requirements.
- Analyze emerging regulatory and industry issues to determine their impact on control systems and related reporting.
- Assist with the coordination of external audits and regulatory agency examinations.
- Identify and assess corporate risk in order to develop an audit universe and internal audit plan.
- Deliver an annual audit report that provides management assurances on the risks identified by management and the effectiveness of controls to mitigate those risks.
- Assess the adequacy of risk management and control systems.
- Evaluate compliance with policies, procedures, and legislation.
- Ensure a high level of accountability and personal responsibility of staff to ensure the Office of Internal Audit Services is achieving its performance targets.
- Mentor and coach staff to ensure they are attaining the highest standards.
- Lead audit teams in the completion of audit field work and the preparation of audit reports.
- Conduct an annual self-assessment of the Department's activities in accordance with an industry-accepted framework.

- Recommend improvements to systems and structures used for operations.
- Report the results, make recommendations, and report progress of each audit project to the Executive.
- Manage the presentation of the audit results to management with the goal of obtaining support for addressing the identified gaps.
- Promote the value of the internal audit function and seek company-wide awareness and acceptance of Internal Audit Services.
- Develop detailed audit plans and programs
- Responsible for completion of fraud risk assessment and reporting results to management and the audit committee.

Qualifications:

- Minimum five years experience gained through increasingly responsible project management positions.
- Industrial construction and/or mining industry experience preferred.
- Supervisory and operational experience preferred.
- Demonstrated change leadership and project management and implementation preferred.
- Requires a Bachelor's Degree from an accredited college or university or equivalent experience.
- Proven track record in project management skills.
- Ability to influence beyond immediate sphere of control.
- Ability to accomplish goals which require resources outside span of control.
- Communicate effectively with senior management, external bodies, and all level of employees within direct organization.
- Exercise independent judgment and initiative within established guidelines.
- Work through others to achieve results.
- Understand business process management/transformation.
- Understand change management.

Position Title: Manager, Internal Audit
Status: Full Time
Location: Acheson

Application Information: Only on-line applications will be accepted – www.nacg.ca

Closing date: Open until a suitable candidate is found.